

Family Educational Rights and Privacy Act (FERPA)

Notice for Directory Information

Directory information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Academy for Math Engineering & Science, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Academy for Math Engineering & Science may disclose appropriately designated "directory information" without written consent, unless you have advised the Academy for Math Engineering & Science to the contrary in accordance with the Academy for Math Engineering & Science procedures.

Purpose of directory information

The primary purpose of directory information is to allow the Academy for Math Engineering & Science to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks.

Military recruiters and institutions of higher education

In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters or institutions of higher education, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. [**Note: These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).**]

Opting out

If you do not want the Academy for Math Engineering & Science to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must notify the Academy for Math Engineering & Science in writing by October 30th.

What information is designated directory information?

Academy for Math Engineering & Science has designated the following information as directory information:

- **Student's name**
- **Photograph**
- **Major field of study**
- **Grade level**
- **Participation in officially recognized activities and sports**
- **Degrees, honors, and awards received**
- **Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user**