

September, 2020

To the Parent/Guardian of \_\_\_\_\_,

It is important to AMES and your family that we accurately count all of our students and families that qualify for Fee Waiver. We have been unable to process your Fee Waiver Application due to the absence of supporting documents for the following reason:

A) Student is eligible based on income verification. **We need your last income tax return or the last 3 pay stubs, or both, if available, for each household member.**

**If you have been approved for free or reduced lunch, a copy of that letter will work as your supporting document.**

Please provide the supporting documents as soon as possible so that we can get your application processed and a decision to you.

If you have any questions, please contact me at (801)278-9460 ext. 101.

Sincerely,

Nancy Carpenter  
Office Administrator